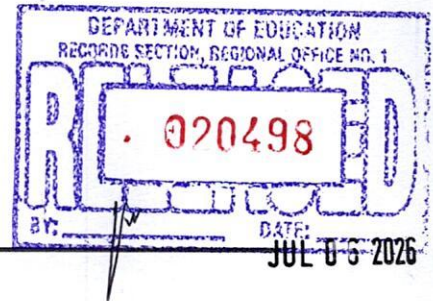




Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 841, s. 2026

**TRAINING COURSE ON ISO 9001:2015 QUALITY MANAGEMENT SYSTEM
REQUIREMENTS AND DOCUMENTATION**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct the **Training Course on ISO 9001:2015 Quality Management System Requirements and Documentation** on **July 20-21, 2026**, via the Zoom platform.
2. This course aims to develop participants' skills in interpreting the requirements of ISO 9001:2015 standard, as well as the relevant statutory and regulatory requirements. Overall, the course shall provide details on how to establish, implement, maintain, and continually improve the QMS.
3. The expected participants in this course are the Quality Management Representatives (QMRs), Lead QMS Secretariats, and the Leads of the Schools Division Office (SDO) QMS Core Teams, specifically the Training and Advocacy Team, Knowledge Management Team, Risk Management Team, Quality Workplace Team, and Internal Quality Audit Team.
4. All participants are requested to register through the following link: <https://tinyurl.com/2026QMSReqDocsTraining> on or before **July 16, 2026**. The Zoom meeting link and other training details shall be sent to the participants' registered email addresses upon completion of the online registration.
5. The schedule of activities, training sessions, and other relevant information are contained in **Enclosure No. 1** of this Memorandum for the guidance and information of all concerned.
6. For queries and other concerns, please contact the Human Resource Development Division through **(072) 682-23-21** or email at hrdd.region1@deped.gov.ph.

7. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

RHODA T. RAZON, EdD, CESO IV
Director III/Assistant Regional Director

Reference: As stated

Encl: None

To be indicated in the Perpetual Index

Under the following subjects:

EMPLOYEES TRAINING PROGRAMS

HRDD/rrm/RM_CourseonQMSRequirements&Docs
July 1, 2026



Enclosure 1 to Regional Memorandum No. _____, 2026

**TRAINING COURSE ON ISO 9001:2015 QUALITY MANAGEMENT SYSTEM
REQUIREMENTS AND DOCUMENTATION**

July 20-21, 2026 | Zoom ®

TIME	SESSION	LEARNING FACILITATOR
JULY 20, 2026		
8:00 – 8:30 AM	Registration and Attendance	PMT
8:30 – 10:00 AM	Opening Program	
	Opening Prayer	AVP
	Recitation of the DepEd Quality Policy Statement	AVP
	Acknowledgment of Participants and Program Management Team	Dr. Raymund R. Molano EPSvr, HRDD
	Activity Norms	Dr. Raymund R. Molano EPSvr, HRDD
	Leveling of Expectations	Dr. Raymund R. Molano EPSvr, HRDD
	Statement of Purpose	Dr. Raymund R. Molano EPSvr, HRDD
	Walkthrough the Sessions	Dr. Raymund R. Molano EPSvr, HRDD
	Pretest	Dr. Raymund R. Molano EPSvr, HRDD
10:00 – 10:15 AM	HEALTH BREAK	
10:15 – 12:00 NN	Session 1: ISO 9001 General Concepts	Dr. Edwina M. Manalang EPSvr, QAD
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 3:00 PM	Continuation of Session 1	Dr. Edwina M. Manalang EPSvr, QAD
3:00 – 3:15 PM	HEALTH BREAK	
3:15 – 5:00 PM	Continuation of Session 1	Continuation of Session 1

JULY 21, 2026		
8:00 – 8:30 AM	Attendance	PMT
8:30 – 9:00 AM	Management of Learning	
	Opening Prayer	AVP
	Recitation of the DepEd Quality Policy Statement	AVP
	Checking of Attendance	Dr. Raymund R. Molano EPSvr, HRDD
	Activity Norms	Dr. Raymund R. Molano EPSvr, HRDD
	Significant Learnings	Dr. Raymund R. Molano EPSvr, HRDD
9:00 – 10:15 AM	Session 2: QMS Requirements	Dr. Raymund R. Molano EPSvr, HRDD
10:00 – 10:15 AM	HEALTH BREAK	
10:15 – 12:00 NN	Continuation of Session 2	Dr. Raymund R. Molano EPSvr, HRDD
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 3:00 PM	Session 3: 9001:2015	Dr. Edwina M. Manalang EPSvr, QAD
3:00 – 3:15 PM	HEALTH BREAK	
3:15 – 4:00 PM	Continuation of Session 3	Dr. Edwina M. Manalang EPSvr, QAD
4:00 – 5:00 PM	Closing Program	Dr. Raymund R. Molano EPSvr, HRDD